

State of Florida
Office Furniture & Files No. 425-001-06-1

ORDERING INSTRUCTIONS

RESPONDENT: American Seating Company

Federal ID Number: 38-2739629

Ordering Information:

Name: Betsy Howell

Title: Manager – Customer Service

Street Address or P.O. Box: 401 American Seating Center

City, State, Zip: Grand Rapids, MI 49504

Email Address: bhowell@amseco.com

Phone Number: 616.732.6781

Toll Free Number: 800-748-0268

Ordering Fax Number: 616.732.6502

Internet Address: N/A

Federal ID Number: 38-2739629

Remit Address: 2587 Paysphere Circle

City, State, Zip: Chicago, IL 60674

Contract Administrator

Name: Bill Mitchell

Title: Senior Bid Analyst

Street Address: 401 American Seating Center

E-mail Address: bill.mitchell@amseco.com

Phone Number(s): 616-732-6499 Cell 616-813-5771

Fax Number: 616-732-6847

Web Site and Electronic Catalog Administrator

Name: Bill Mitchell

Title: Senior Bid Analyst

Street Address: 401 American Seating Center

E-mail Address: bill.mitchell@amseco.com

Phone Number(s): 616-732-6499

Fax Number: 616-743-6847